Invoice details

Invoice and your account details. If you have an overall Purchase Order number, this will appear here. If you have a PO for specific items, it will appear against the line item.

2 Your charges overview

You may have two or three circles depending on your account balance.

Overdue

1

Charges which were due from previous billing periods which have not been paid.

Current Charges

All charges for this billing period.

Total Due

All charges owning on your account.

<u>'Pay now in MyNow'</u> will take you straight to our customer portal to pay. You will need to have registered for an account.

We love to help. That's just who we are. So if you need anything, please call us on <u>0800 NOW BIZ</u> (0800 669 249). Or send us an email <u>nowbusiness@nownz.co.nz</u>.

3

Upcoming payments

When you have a Direct Debit or Credit Card set up, this sentence will appear to let you know the amount and date that we will action a payment from you.





Previous Bill Balance:

Charges from previous billing period.

Less Payments:

Any payments you made during the last payment period towards the due amount on your account.



Charges for this month

Plans and Recurring Charges:

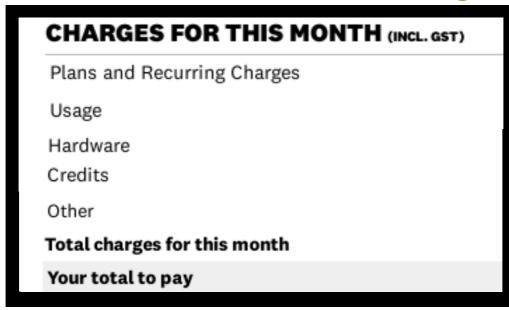
Charges for this billing period eg. Broadband and phone lines. **Credits:**

Any one-off credits will appear here as a negative number.

There are more labels which may appear under this section (see below).



Page 1



Charges for this month breakdown

Plans and Recurring Charges:

Broadband and phoneline monthly charges.

Usage:

Charges for usage above what the plan covers. This could be extra data or call charges. Toll-free charges appear here.

Hardware:

Any hardware purchases eg. routers, phones and headsets.

Credits:

Any recurring credits or discounts on a specific product appear here.

Other:

Credits and discounts and some add-ons like voice recording services might appear here.

NOTE: ANY CREDITS OR DISCOUNTS WILL BE A NEGATIVE NUMBER - This is because it is subtracting the credit amount from the amount you owe.



Address Item Description	Billing Period	Detail	Quantity	Unit Price	Charg Excl GS
PLANS AND RECURRING CHAR	GES				
Business D-Series Fibre 300x300 Unlimited	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$99.00	\$99.0
Business D-Series Phone Line	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$10.00	\$10.0
Total					\$109.0
					\$109.0
SUB TOTAL					
GST					\$16.3

<mark>6 Site breakdown</mark>

Each site/location will have a breakdown. These will be labelled with the service address of the site. There may be an Other Charges section after the individual locations; credits and hardware costs appear here.

8 Charges for this month

This breakdown shows the subtotal (total excluding GST), the GST amount, and the total charge including GST.

Plans and recurring charges

Plans and Recurring Charges: All plans and recurring monthly charges for this billing period eg. Broadband and phone.

Dade 91

Usage like call charges will appear under here too. For example:

Address

7

/ (000					
Item Description	Billing Period	Detail	Quantity	Unit Price Excl GST	Charge Excl GST
PLANS AND RECURRING CHARG	iES				
SD-WAN Fibre	01 Jul 23 - 31 Jul 23	Monthly Fee	1	\$296.93	\$296.93
Total					\$296.93
USAGE					
Business D-Series Phone Line	01 Jun 23 - 30 Jun 23	4 National Min			\$0.32
Business D-Series Phone Line	01 Jun 23 - 30 Jun 23	4284 Mobile Mir	n		\$642.71
Business D-Series Phone Line	01 Jun 23 - 30 Jun 23	890 National Min			\$71.16
Total					\$714.19

Usage like toll free charges will appear under 'Other Charges' and labelled as Usage too. For example:

Other Charges

Item Description	Billing Period	Detail	Quantity	Unit Price Excl GST	Charge Excl GST
USAGE					
Tollfree Call Charges	01 Aug 23 - 31 Aug 23	0 TollFree Min			\$19.95
Total					\$19.95



From page 2 onwards, charges on your account will be broken down by location and type.

Under each location, the **Plans and Recurring** Charges associated with them are listed - normally broadband plan and/or phone line. Some usage charges may appear too eg. extra data and call charges.

The hierarchy of breakdowns is as follows:

Address one

- PLANS AND RECURRING CHARGES
- USAGE
- Address two
- PLANS AND RECURRING CHARGES
- USAGE
- Other charges
- PLANS AND RECURRING CHARGES
- USAGE
- HARDWARE

Other Charges are charges that aren't location specific.

newbusiness.

Ad	d	ress	Or	۱e

Item Description	Billing Period	Detail	Quantity	Unit Price Excl GST	Charge Excl GST
PLANS AND RECURRING CHARG	ES				
Business D-Series Fibre 300x300 Unlimited	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$99.00	\$99.00
Business D-Series Phone Line (Bundled) - 66503679	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$10.00	\$10.00
Total					\$109.00
Address Two					
Item Description	Billing Period	Detail	Quantity	Unit Price Exel GST	Charge Exel GST
PLANS AND RECURRING CHARG	ES				
Business D-Series Fibre 900x400 Unlimited	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$129.00	\$129.00
Business Phone Line 66	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$5.00	\$5.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Reach Premium User (NZ/AU Calling) -	01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$31.00	\$31.00
Total					\$537.00

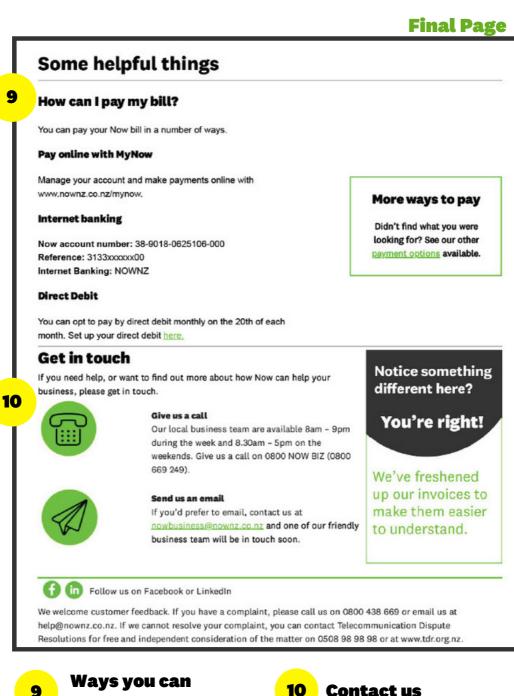
Other Charges

Billing Period	Detail	Quantity	Unit Price Exel GST	Charge Exel GST
ES				
01 Sep 23 - 30 Sep 23	Call Recording Storage Fee	1	\$140.00	\$140.00
01 Sep 23 - 30 Sep 23	Monthly Fee	1	\$12.00	\$12.00
				\$152.00
				\$793.00
				\$118.95
н				\$911.95
			P	ay now
				Thank you.
	01 Sep 23 - 30 Sep 23 01 Sep 23 - 30 Sep 23	01 Sep 23 - 30 Sep 23 Call Recording Storage Fee 01 Sep 23 - 30 Sep 23 Monthly Fee	01 Sep 23 - 30 Sep 23 Call Recording 1 Storage Fee 01 Sep 23 - 30 Sep 23 Monthly Fee 1	Balling Period Detail Quantity Exclass 01 Sep 23 - 30 Sep 23 Call Recording 1 \$140.00 Storage Fee 1 \$12.00 H











Information on how you can pay your bill.

If paying by internet banking please ensure your include your account number in the 'Their Details' reference feild.



Contact us

Our contact details - reach out if you have any questions

